



Tenpin Bowling Australia Ltd

LANE REGISTRATION / CERTIFICATION POLICY

Version 4.1

Lane Registration/Certification Policy

1. SCOPE

TENPIN BOWLING AUSTRALIA LIMITED (TBA) – has a pivotal role in the management and development of the sport across the country. This policy outlines the terms and conditions of the relationship between TBA as the National Sporting Organisation (NSO) and its registered Centres.

Effective from: 1st January 2018

2. PURPOSE

The purpose of this policy is to clearly outline the terms and conditions under which TBA works cooperatively with its registered Centres to ensure that lanes in all registered Centres are approved to be technically correct by World Standards and to deliver its missions statement to:

Work with industry to continually improve the tenpin bowling experience through:

- Providing strong leadership and direction that guides the sport towards our vision;
- Growing the game and profile with new participants, commercial partners and sponsors;
- Nurturing the international achievements of our national teams and athletes;
- Developing and strengthening our grass roots programs through strong partnerships with government, our bowlers and officials;
- Preserving the traditions that shape the values and ethos of our game

3. POLICY

A Centre becomes a registered Centre by:

- 1) Agreeing to sell TBA Sports Registration to all league bowlers by one of 2 Sports Registration methods (Traditional or Lane Levy), and
- 2) Complying with the requirements of Clause 5 in relation to Lane Certificates and Clause 6 in relation to Lane Certification.

Registered Centres will work cooperatively with the NSO and its Local and State representatives, to promote all aspects of competitive (League) bowling within their Centres in accordance with TBA Rules and Regulations.

4. OBLIGATIONS

4.1 Tenpin Bowling Australia Limited agrees to provide all registered Centre's with the following registration benefits:

- a) An annual TBA registration sticker
- b) A copy of the TBA League Tournament and General Playing Rules supplied to each registered bowling centre via email at least annually or when updates occur.
- c) Assistance in interpretation and enforcement of the TBA rules through the NSO Local, State and National network.
- d) Authority to conduct TBA Accredited Tournaments
- e) Authority to conduct TBA Accredited Coaching and Officiating Courses
- f) Free membership brochures, registration forms, posters and promotional artwork for display on centre monitors to promote TBA membership
- g) Opportunity to tender for State and National Tournaments
- h) Opportunity to be part of the Sporting Schools and Bowl Patrol Junior Participation program and other TBA endorsed participation programs

4.2 Tenpin Bowling Australia Limited Registered Centre's agree to:

- a) Provide sports registration details and player sports registration fees to the NSO or its nominated local representative within 14 days of receipt
- b) Agree to use their best endeavours to achieve 100% TBA Sports Registration for all League bowlers through active promotion of TBA Sports Registration to potential members. Registered centres must ensure that a minimum of 85% of its league bowlers are current year TBA members. This includes disability leagues (including Special Olympics) and junior leagues. A centre that does not reach the minimum requirement may be deregistered the following year.
- c) A centre that does not utilize the Computerscore LDI or League Data Extractor software for membership may be required to supply Tenpin Bowling Australia with their league standing sheets if there is doubt over whether the membership target has been met.
- d) Conduct League and TBA Accredited Tournaments in accordance with the TBA Limited League Tournament and General Playing Rules.
- e) Agree to prominently display an annual TBA Centre registration sticker

4.3 Unregistered Centres forfeit the right to:

- a) Host or tender for Accredited Tournaments
- b) Receive support services including clarification of rules or other general enquiries
- c) Host accredited TBA Accredited Coaching and Officiating courses
- d) Provide TBA awards including High Game recognition
- e) Have their lanes inspected and measured
- f) Participate in the Sporting Schools and Bowl Patrol Junior Participation programs or other TBA endorsed participation programs

4.4 Bowlers playing only in an Unregistered Centre are unable to:

- a) Purchase a TBA Sport Registration if their local bowling centre falls within 100km of another registered bowling centre. Bowlers who live within 100km of a registered centre and wish to become a TBA member must participate in either a league or an accredited tournament circuit in a registered centre(s).

Bowlers in regional and remote areas may purchase a TBA Sport Registration online only if the nearest registered centre is more than 100km from their local unregistered centre. It should be noted that TBA Sports Registration benefits such as insurance and award recognition will not apply for members competing in an unregistered centre.

- b) Compete at Centre, Regional, State or National Team levels that requires an average or handicap

5. REGULATION BOWLING LANE CERTIFICATE

5.1 Applications for Regulation Bowling Lane Certificates (hereafter called Lane Certificate) will be made on the form supplied by TBA and shall be adhered to in every respect.

5.2 Lane certification will be valid for the following periods:

- a) Centres holding or conducting an International Event, National or State Championships or Ranked events, annually.
- b) **Centres not holding any of the events listed above, biannually**

Any centre that wishes to host an event listed in 5.2 a); must have a current Lane Certificate dated within one year of the event to be hosted. The certification period is valid for either 12 months or two years from the date that appears on the lane certificate.

- 5.3** Inspections for a Lane Certificate will only be carried out by persons who have been Licensed and approved by TBA (herein referred to as a registered lane measurer). They will measure and inspect the lanes on which approved leagues and/or tournaments may be scheduled. The completed application form will be forwarded to TBA with recommendations and if all specifications of TBA have been complied with; a Lane Certificate will be issued. Tenpin Bowling Australia will advise a centre when their lanes are due for certification.
- 5.4** Centre employees or proprietors can only carry out inspections on their own lanes under the following circumstances:
- a) Centre is located more than 250km from a capital city or there is no independent registered lane measurer located within 250 km of the bowling centre.
 - b) Centre does not conduct any accredited tournaments or in house championships.
 - c) Centre employee or proprietor is a registered lane measurer with TBA.
 - d) TBA reserves the right to undertake a spot check at any time at TBA's cost.
- 5.5** TBA reserves the right to have any Centre issued with a current Lane Certificate re-checked. TBA will pay any costs associated with such inspection, providing the costs are agreed to by the CEO prior to the inspection being made.
- 5.6** Inspection for certification may be requested no earlier than ninety (90) days prior to the lane certification due. Any variation to this must be approved by TBA
- 5.7** When any resurfacing or alteration of the lanes takes place, any current Lane Certificate will lapse and the centre must be re-inspected before a new application can be made for a Lane Certificate.
- 5.8** Any charge for inspections made for a Lane Certificate will be between the person or persons doing the testing and the TBA.
- 5.9** Any other Lane Certificate costs associated with travel, equipment hire, etc is subject to negotiation between the person or persons doing the testing and the bowling centre.
- 5.10** Lane Certificates will remain in effect until expiry date or cancellation in accordance with clause 5.13.
- 5.11** When TBA issues a Lane Certificate to a centre it will be displayed in the centre and will be a prima-facia evidence that:

- a) The equipment including the bowling pins, provided for approved leagues and tournaments meet all TBA requirements.
- b) All equipment, including the bowling pins, pin setting equipment & lanes provided for approved leagues and tournaments are expected to be maintained and serviced by the Centre to meet TBA requirements throughout the life of the certificate however TBA will not be held responsible in the event that this does not occur. TBA reserves the right to cancel a Centres accreditation within the life of the certificate subject to clause 5.13.
- c) TBA may inspect equipment used in approved leagues or tournament play at any time during the life of the certificate to determine whether such equipment continues to meet TBA specification.

5.12 In the event that a current Lane Certificate is not held by a centre and an application for an extension has not been applied for to TBA, no tournament or High Score Awards will be recognised by TBA.

5.13 Complaints of failure to maintain the bowling pins, pin setting equipment & lanes including approaches in accordance with the foregoing will be filed with TBA, who will notify the centre of the complaint and afford such centre an opportunity to refute the charge. If in the judgment of TBA, the condition exists and the centre fails to rectify the condition complained of, TBA may cancel the Lane Certificate forthwith specifying the reasons for such cancellation. The cancellation will remain in force until the matters complained of have been rectified, inspected and approved whereupon a new certificate will be issued for the remaining unexpired portion of the current year.

6. LANE CERTIFICATION PROCEDURE

TBA no longer charge a lane certification fee. Therefore to retain the status of being a registered Centre, all Centres must successfully meet the requirements of the lane inspection and comply with the TBA member registration process outlined in clause 4.2. Therefore no additional payments other than travel costs under certain circumstances will be required to be arranged with the lane inspector by the Centre.

TBA will determine the schedule and provide a list of available registered lane measurers for all registered Centres requiring certification in the following calendar year and notify the Centre in writing as to the expiry date. The registered lane measurer shall proceed as follows:

- 6.1 Liaise with the centre to select a suitable date and time.
- 6.2 Carry out the inspection.

- 6.3 If all specifications are met the lane inspector:
- a) Submits an account if compensation for travel costs were agreed to;
 - b) Forwards all completed certification documentation to TBA;
 - c) TBA will record the information and issue an official Regulation Bowling Lane Certificate;
- 6.4 If any specifications were not met the registered lane measurer:
- a) Documents the area or areas requiring attention and issues the centre with a copy of that document;
 - b) Advises TBA that the inspection has been carried out and that some areas require attention;
 - c) Liaises with the Centre to ascertain the length of time any repairs will take;
 - d) If the previously issued Lane Certificate has expired or will expire prior to any remedial work being done or before any subsequent inspection takes place, an application is lodged for an extension with TBA, listing the reason or reasons for the request and the period of time the extension is required.
- 6.5 When the Centre advises that the required repairs have been completed the registered lane measurer:
- a) Liaises with the centre to select a suitable date and time;
 - b) Carry out the inspection;
 - c) Forward all completed certification documentation to TBA;
 - d) TBA will record the information and issue an official Regulation Bowling Lane Certificate.
- 6.6 The maximum extension that can be applied for is sixty (60) days. Any periods of grace required by a centre after the completion of a sixty (60) day extension will be at the sole discretion of TBA.

Tenpin Bowling Australia Ltd - Lane Registration and Certification Policy

| Version | Rule | Change | Date | Review Date |
|----------------|---|--|-------------|--------------------|
| 1.0 | | Policy Developed | 1-7-2004 | 1-7-2004 |
| 2.0 | | Minor Changes | 20-7-2005 | 20-7-2005 |
| 2.1 | | Minor Changes | 14-12-2009 | 14-12-2009 |
| 3.0 | | Minor Changes | 01-11-2010 | 01-11-2010 |
| 4.0 | 2.0.2 2.0.3 2.0.6 3.0 3.0.2 3.0.4.1 3.0.4.2 3.0.4.4 3.0.6 3.0.6.1 3.0.6.5 | Paragraph added regarding certification period Revised and updated Removed and policy numbers updated Information added regarding the new lane accreditation fees being added to the Centre Registration fees Revised and updated Revised and updated Revised and updated New policy added regarding lane inspectors tax invoice being submitted to TBA for payment Revised and updated Revised and updated Removed | 1-09-2011 | 1-09-2011 |
| 4.3 | 5.4 5.6 5.11 (b) | Revised and updated Paragraph added regarding Inspectors Revised and updated Revised and updated Revised and updated Information added regarding the new lane accreditation fees | 19-12-2013 | 19-12-2013 |
| 4.4 | 3.1 4.1 (f) 4.1 (g) 4.1 (h) 4.2 (b) 4.2 (e) 4.2 (f) 4.2 (g) 4.3 (d) 4.3 (e) 4.4 (a) | New clause updated to reflect changes to TBA membership model for centres Revised and updated Removed and replaced Updated to include the new Sporting Schools Junior Participation Program Revised and updated Removed Removed Removed Paragraph added regarding lane inspections Paragraph added regarding Sporting Schools Revised and updated | 01-03-2015 | 01-03-2015 |

| Version | Rule | Change | Date | Review Date |
|----------------|----------------------------------|--|-------------|--------------------|
| 4.4 cont. | 6. 6.3(d) 6.6 | Revised and updated Removed Removed | | |
| 4.5 | 4.2 b 4.2 c | Paragraph added regarding the definition of a league Paragraph added regarding a centres requirements to supply Tenpin Bowling Australia with their league standing sheets. | 03-12-2015 | 03-12-2015 |
| 4.6 | 4.1 b 4.1 h 4.3 b 4.3 f | Revised and updated Revised and updated Paragraph added regarding TBA support services Revised and updated | 27-04-2017 | 01-12-2017 |
| 4.7 | 3 1 4.2 b 4.2 c 6 | Point one – updated to 2 membership methods and removed cents per game. Revised and updated Revised and updated Revised and updated | 24-01-2018 | 24-01-2018 |